ANNOUNCING: Request for Proposal for a grant from the Peterson Fund from the Division of Services for the Blind and Visually Impaired.

In order to be considered for a grant an organization must serve the blind, have I.R.S. 501(c)(3) status and be registered in the State of Utah as a non-profit organization and hold a current solicitations permit. No single project will be granted more than 25% of the funds available.

Original proposals (from which the secretary will make appropriate copies) must be on white paper and not stapled or bound. Proposals must be postmarked on or before September 16, 2016 and should be sent to:

Attn: Steve Winn, Director
Division of Services for the Blind and Visually Impaired
250 North 1950 West, Suite B
Salt Lake City, UT 84116-7902

Proposals which are incomplete or postmarked after the deadline will not be considered.

Proposals will be reviewed by a Committee appointed by the Utah State Office of Rehabilitation (USOR) Executive Director.

Each grant recipient will be expected to submit a formal written report of their project which must include: a detailed financial report on how the funds are spent, a description of what was accomplished with the funds and an evaluation of the project. This report is due by June 30 of each year until the funds are expended in full. Funds not used for the requested purpose must be returned to the restricted fund. Any recipient failing to submit a complete annual report will not be eligible to apply for future funding for this project or any other.

All individuals or organizations submitting proposals should be aware that the Committee has three options to select from in making their decision:

1) The submitted proposal is not funded.
2) The submitted proposal is funded at a decreased amount.
3) The submitted proposal is funded at the requested amount.

It is the policy of the Committee to provide equal consideration of all submitted proposals without discrimination as to race, color, sex, religion, national origin, age, or disability.

The proposal should strictly follow the structure listed below and include all indicated items:

1. Cover sheet showing name of organization, address, telephone number, name and telephone number of contact person, cost of entire program, and amount requested in this grant.
2. Copy of most recent 501(c)(3) determination letter from the I.R.S.
3. Proposal for the current request, utilizing the following format (all categories must be addressed).
4. Grant requests should not exceed six print pages of 12 point type, excluding the budget page.

If you have any questions regarding the grant process you can contact Karla Rush at (801) 323-4346 or krush@utah.gov.